



## ESTATE REQUIREMENTS

### **Documents should be sent to:**

Perdido Energy, LLC  
Attn: Thomas McConathy  
P.O. Box 1333  
Houston, TX 77251

**Royalties will be suspended only upon receipt of written notice of the owner's death, therefore, please provide notice as soon as possible. A copy of the death certificate should be provided if possible.**

### **If the owner left a will (testate) AND the will has been probated:**

Payment will be made to the Estate representative upon receipt of the following:

1. Last Will & Testament
2. Order Admitting the Will to Probate
3. Letters Testamentary
4. Payment will be made to the heirs/devisees when the above documents are received along with:
  - a. Louisiana - Judgment of Possession
  - b. Texas - If probate is held in Texas either the Final Order of Distribution or statement by the Independent Executor(trix) that the estate is closed and all debts and taxes have been paid.
  - c. All other States - Final Order of Court closing the estate.

***Note: Any probate proceeding from a State other than that where the property is located must be placed of record in the Parish/County and State where the property is located and copies provided to Perdido Energy, LLC (or copies of ancillary proceedings, if applicable).***

### **If the owner did not leave a will (intestate) OR the will was not/will not be probated:**

Provide Perdido Energy, LLC a copy of the death certificate and contact information. A Division Order Analyst will contact you regarding requirements for further handling.

***Note: Arkansas - if property was acquired by husband and wife during marriage as tenants by the entirety, Death Certificate only is required. All other States - if title is held by joint tenants with rights of survivorship, Death Certificate only is required.***

**Perdido Energy, LLC must be provided with current mailing address and Tax ID number for all Heirs/Devisees.** Upon Receipt of the above, amended division orders will be issued for the heirs/devisees to sign and return. Please call if there are any questions or further clarification is needed.